



## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• Fax 281/488-3400

April 11, 2011


To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on April 14, 2011 for the following purposes:

1. Approve or correct minutes of the March 10, 2011 Regular Meeting;
2. Approve or correct minutes of the April 6, 2011 Special Meeting;
3. Comments from the floor (5 minute limitation);
4. Consider and act upon a 90-day extension for the Autumn Leaves Assisted Living Center on Crescent Landing near Clear Lake City Blvd;
5. Consider and act upon renewal of the CLCWA Employee Health Insurance Plan;
6. Consider and act upon authorizing a new bank account at Texpool for the 2011 Capital Projects 7.62;
7. Consider and act upon authorizing a new bank account at Frost Bank for the 2011 Bond Series 7.62;
8. Receive Tax Assessor/Collector Report ending February 28, 2011;
9. Consider and act upon Financial Report ending January 31, 2011;
10. Consider and act upon Financial Report ending February 28, 2011;
11. Consider and act upon approval of Operating Disbursement's Report ending March 31, 2011;
12. Review and approve Pay Application No. 2 for El Camino Water Line Project;
13. Review and approve Pay Application No. 2 for Interior and Exterior Recoating of Elevated Storage Tank No. 4;
14. Review and approve Pay Application No. 5 for Sanitary Sewer Phase 40 TV Inspection;
15. Review and approve Change Order No. 1 for Sanitary Sewer Phase 41 Rehabilitation;

16. Review and approve Pay Application No. 2 for Sanitary Sewer Phase 41 Rehabilitation;
17. Authorize the advertising for bids for Sanitary Sewer Phase 42 Rehabilitation;
18. Authorize the advertising for bids for Sanitary Sewer Phase 43 TV Surveys;
19. Review and approve Pay Application No. 6 & Final for Sanitary Sewer Phase 47 Manhole Rehabilitation;
20. Review and approve Pay Application No. 9 & Final for Lift Stations 1-5 & 22 SCADA Improvements;
21. Review construction bids and award contract for Lift Station No. 22 Force Main;
22. Review and approve Pay Application No. 6 & Final for Storm Sewer Phase 16 Rehabilitation;
23. Review and approve Pay Application No. 3 & Final for Storm Sewer Phase 17 TV Inspection;
24. Review and act upon Engineer's Report and any matters pertaining to construction contracts;
25. Consider and act upon Capital Projects Disbursements;
26. Receive and act upon Attorney's Report;
27. Consider and act upon Investment Summary ending February 28, 2011;
28. Receive General Managers Report;
29. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.

  
James H. Byrd  
General Manager  
Clear Lake City Water Authority

(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**

Board of Directors'  
Regular Meeting Minutes  
April 14, 2011

Regular Meeting

The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:00 p.m. on the 14<sup>th</sup> of April 2011 and the roll was called of the members:

Quorum Present

Ms. Gayle I. Yoder, President;  
Mr. John Branch, Vice President;  
Mr. Robert T. Savely, Secretary;  
Mr. Vince Johnson, Director;  
Mr. John Ferguson, Director;

All were present.

Also present were:

James H. Byrd, General Manager;  
Curtis Rodgers, Director of Utilities;  
Bill Rosenbaum, Engineer;  
Bill Schweinle, Attorney.

(See visitor roster attached hereto as part of these minutes and identified as Exhibit A.)

1. Minutes of 3/10/11  
Regular Meeting  
Approved

Reading of the minutes of the 3/10/2011 meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson the Board voted unanimously to approve the minutes of the 3/10/2011 meeting.

2. Minutes of 4/6/11  
Special Meeting  
Approved

Reading of the minutes of the 4/6/2011 meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Savely and seconded by Director Branch the Board voted unanimously to approve the minutes of the 4/6/2011 meeting.

3. Comments from the  
Floor

Two members of the Bay Area Rugby League stated they were interested in future plans for the golf course. The Board said detention would be taken care of first and then they would look at amenities and thanked them for their interest.

4. 90-Day Extension  
Request for Water,  
Sewer, Drainage  
Service to Crescent  
Landing near Clear  
Lake City Blvd.  
Approved

A 90 day extension for water, sewer, and drainage service to the Autumn Leaves Assisted Living Center on Crescent Landing near Clear Lake City Blvd. was presented to the Board for approval. (Copy attached hereto as part of these minutes and identified as Exhibit B).

By motion duly made by Director Ferguson and seconded by Director Savely the Board voted unanimously to approve the request for a 90-day extension for the Autumn Leaves Assisted Living Center.

5. Renewal of CLCWA Employee Health Insurance Plan  
Approved

Mr. Andy Bell from GBS, Inc. presented the Authority's employee health insurance renewal for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit C.)

Following a discussion, by motion duly made by Director Savely and seconded by Director Johnson the Board voted unanimously to approve the health insurance renewal option and authorize the Wellness Program initiative per Andy Bell's recommendation.
6. New Bank Account at Texpool for the 2011 Capital Projects 7.62  
Approved

A request to open a new account at Texpool for the 2011 Capital Projects 7.62 for bond money was presented to the Board. (Copy attached hereto as part of these minutes and identified as Exhibit D.)

By motion duly made by Director Savely and seconded by Director Branch the Board voted unanimously to approve opening the Texpool 2011 Capital Projects 7.62 account.
7. New Bank Account at Frost for the 2011 Capital Projects 7.62  
Approved

A request to open a new account at Frost Bank for the 2011 Capital Projects 7.62 for bond money was presented to the Board. (Copy attached hereto as part of these minutes and identified as Exhibit E.)

By motion duly made by Director Savely and seconded by Director Ferguson the Board voted unanimously to approve opening the Frost 2011 Capital Projects 7.62 account.
8. Tax Collector Report

Ms. Cumming presented a report of taxes collected and taxes outstanding as of March 31, 2011 for the Board's review. (Copy attached hereto as part of these minutes and identified as Exhibit F.)
9. Financial Report  
Approved

The Financial Report ending January 31, 2011 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit G.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely the Board voted unanimously to approve the Financial Report ending January 31, 2011.
10. Financial Report  
Approved

The Financial Report ending February 28, 2011 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit H.)

Thereupon, by motion duly made by Director Savely and seconded by Director Branch the Board voted unanimously to approve the Financial Report ending February 28, 2011.
11. Operating Disbursements  
Approved

The Operating Disbursements Report ending March 31, 2011 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit I.)

Thereupon, by motion duly made by Director Savely and seconded by Director Branch the Board voted unanimously to approve the Operating Disbursements Report ending March 31, 2011.
12. Pay Application No. 2 for El Camino Water Line Project  
Approved

Mr. Rosenbaum presented Pay Application No. 2 for El Camino Water Line Project for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit J.)

Thereupon, by motion duly made by Director Johnson and seconded by Director Savely the Board voted unanimously to approve Pay Application No. 2 for Lone Star Road Construction in the amount of \$47,970.00.

13. Pay Application No. 2 for Interior and Exterior Recoating of Elevated Storage Tank No. 4  
Approved

Mr. Rosenbaum presented Pay Application No. 2 for Interior and Exterior Recoating of Elevated Storage Tank No. 4 for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit K.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson the Board voted unanimously to approve Pay Application No. 2 for M.K. Painting in the amount of \$84,600.00.

14. Pay Application No.5 for Sanitary Sewer Phase 40 TV Inspection  
Approved

Mr. Rosenbaum presented Pay Application No. 5 Sanitary Sewer Phase 40 TV Inspection for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit L.)

Thereupon, by motion duly made by Director Savely and seconded by Director Ferguson the Board voted unanimously to approve Pay Application No. 5 for CleanServe, Inc. in the amount of \$5,912.55.

15. Change Order No.1 for Sanitary Sewer Phase 41 Rehabilitation  
Approved

Mr. Rosenbaum presented Change Order No.1 for Sanitary Sewer Phase 41 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit M.)

Thereupon, by motion duly made by Director Savely and seconded by Director Ferguson the Board voted unanimously to approve Pay Application No. 1 for PM Construction & Rehab, Inc. with a decrease in contract price of -\$8,480.00.

16. Pay Application No.2 for Sanitary Sewer Phase 41 Rehabilitation  
Approved

Mr. Rosenbaum presented Pay Application No. 2 Sanitary Sewer Phase 41 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit N.)

Thereupon, by motion duly made by Director Savely and seconded by Director Ferguson the Board voted unanimously to approve Pay Application No. 2 for PM Construction & Rehab L.P. in the amount of \$9,746.10.

17. Authorize Advertising for Bids For Sanitary Sewer Phase 42 Rehabilitation  
Approved

Mr. Rosenbaum requested Board approval to authorize advertising bids for Sanitary Sewer Phase 42 Rehabilitation. Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve the advertising for bids for Sanitary Sewer Phase 42 Rehabilitation.

18. Authorize Advertising for Bids For Sanitary Sewer Phase 43 TV Surveys  
Approved

Mr. Rosenbaum requested Board approval to authorize advertising bids for Sanitary Sewer Phase 43 TV Surveys. Thereupon, by motion duly made by Director Savely and seconded by Director Ferguson, the Board voted unanimously to approve the advertising for bids for Sanitary Sewer Phase 43 TV Surveys.

19. Pay Application No. 6 & Final for Sanitary Sewer Phase 47 Manhole Rehabilitation  
Approved

Mr. Rosenbaum presented Pay Application No. 6 & Final for Sanitary Sewer Phase 47 Manhole Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit O.)

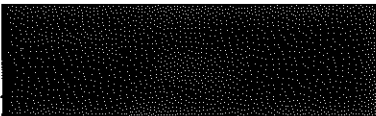
Thereupon, by motion duly made by Director Savely and seconded by Director Ferguson the Board voted unanimously to approve Pay Application No. 6 & Final for CDC Unlimited, LLC in the amount of \$18,191.00.


20. Pay Application No.9 & Final for Lift Stations 1-15 & 22 SCADA Improvements  
Approved
- Mr. Rosenbaum presented Pay Application No.9 & Final for Lift Stations 1-15 & 22 SCADA Improvements for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit P.)
- Thereupon, by motion duly made by Director Savely and seconded by Director Ferguson the Board voted unanimously to approve Pay Application No. 9 & Final for Trac-n-Trol, Inc. in the amount of \$19,239.50.
21. Award Contract for Lift Station No. 22 Force Main  
Approved
- Mr. Rosenbaum presented the bids received for Lift Station No. 22 Force Main for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit Q.)
- Thereupon, by motion duly made by Director Savely and seconded by Director Ferguson the Board voted unanimously to approve awarding the contract to the low bidder pursuant to the engineer's recommendation, T Construction, with a bid of \$60,533.50 and 30 calendar days.
22. Pay Application No. 6 & Final Storm Sewer Phase 16 Rehabilitation  
Approved
- Mr. Rosenbaum presented Pay Application No.6 & Final for Storm Sewer Phase 16 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit R.)
- Thereupon, by motion duly made by Director Ferguson and seconded by Director Savely the Board voted unanimously to approve Pay Application No. 6 & Final for R.L. Utilities in the amount of \$99,980.00.
23. Pay Application No. 3 & Final for Storm Sewer Phase 17 TV Inspections  
Approved
- Mr. Rosenbaum presented Pay Application No. 3 & Final for Storm Sewer Phase 17 TV Inspections. (Copy attached hereto as part of these minutes and identified as Exhibit S.)
- Thereupon, by motion duly made by Director Savely and seconded by Director Ferguson the Board voted unanimously to approve Pay Application No. 3 & Final for Trenchless Technologies Inc. in the amount of \$19,209.35.
24. Engineer's Report
- Mr. Rosenbaum presented a written status of projects for the Board's review and discussion. (Copy attached hereto as part of these minutes and identified as Exhibit T.)
25. Capital Projects Disbursements  
Approved
- The Capital Projects Disbursements Report was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit U.)
- Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve the Capital Projects Report In the amount of \$391,994.27.
26. Attorney's Report
- Mr. Schweinle had nothing to report.
27. Investment Summary  
Approved
- The Investment Summary ending February 28, 2011 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit V.)
- Thereupon, by motion duly made by Director Savely and seconded by Director Branch the Board voted unanimously to approve the Investment Summary ending February 28, 2011.
28. General Manager's Report
- Mr. Byrd reported the staff is still looking in to the feasibility of NRG for generators. He also reported the Southeast Water Purification Plant OAC participant meeting with

the City of Houston is next week and we should have an update by the next board meeting.

29. Old and New Business      None.

30. Meeting Adjourned      President Yoder declared the meeting adjourned at 8:40 p.m.

  
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Secretary, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

  
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President, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)