

## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• Fax 281/488-3400

February 9, 2015

To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice of an AMENDED agenda is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on February 12, 2015 for the following purposes:

1. Approve or correct minutes of the January 8, 2015 Regular Meeting;
2. Comments from the floor (5 minute limitation);
3. Consider and act upon approval of water and sewer service for The Reserve At Clear Lake Phase 1, Sections 1, 4, and 6 only, and approval of detention service based on the detention analysis dated 12/17/2014 for the 345 AC. tract;
4. Consider and act upon approval of water, sewer and drainage service to Tri-Star Food Mart at 18003 El Camino Real;
5. Consider and act upon the HCFCD Interlocal Agreement;
6. Consider and act upon hiring Robert W. Baird & Co. as financial advisors;
7. Receive Tax Assessor/Collector Report ending January 31, 2015;
8. Consider and act upon Financial Report ending September 30, 2014;
9. Consider and act upon the Operating Disbursement's Report ending January 31, 2015;
10. Review and approve Pay Application No. 16 for Water Meter Replacement Program;
11. Review construction bids and award contract for Water System Phase 7 Rehabilitation;
12. Review and approve Pay Application No. 3 for Sanitary Sewer Phase 61 Rehabilitation;
13. Review and approve Change Order No. 1 for Sanitary Sewer Phase 61 Rehabilitation;
14. Review and approve Pay Application No. 2 for Sanitary Sewer Phase 63 TV Inspection;
15. Review and approve Pay Application No. 2 for Sanitary Sewer Phase 64 Manhole Rehabilitation;
16. Review and approve Change Order No. 2 for Sanitary Sewer Phase 64 Manhole Rehabilitation;

17. Review and approve Pay Application No. 1 for Lift Station 16 Rehabilitation;
18. Review and approve Pay application No. 1 for Lift Station 19 Rehabilitation;
19. Review construction bids and award the contract for Lift Station 25 Rehabilitation;
20. Review construction bids and award the contract for Lift Station 26 Rehabilitation;
21. Review and approve Change Order No. 1 for Elevated Storage Tank No. 5 Recoating contract;
22. Authorize the advertising for construction bids for Storm Sewer Phase 30 Rehabilitation;
23. Review and act upon the Engineer's Report and any matters pertaining to construction contracts;
24. Consider and act upon approval of the Capital Projects Disbursements;
25. Receive and act upon Attorney's Report;
26. Consider and act upon the Investment Summary ending December 31, 2014;
27. Receive General Manager's Report;
28. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.



Curtis Rodgers  
Director of Utilities  
Clear Lake City Water Authority

(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**  
Board of Directors'  
Regular Meeting Minutes  
February 12, 2015

Regular Meeting                   The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:01 p.m. on February 12, 2015. Roll was called of the members:

Quorum Present                   Mrs. Gayle Yoder, President;  
Mr. John Branch, Vice President;  
Mr. Robert T. Savely, Secretary;  
Mr. Gordon Johnson, Director;  
Mr. W. Thomas Morrow, Director.

All were present.

Also present were:

Mr. Curtis Rodgers, Director of Utilities;  
Mr. Bill Rosenbaum, Engineer;  
Mr. William Schweinle, Attorney;  
Ms. Jennifer Morrow, Recording Secretary;  
Ms. Alice Cumming, Tax Collector;  
Ms. Mary Ann Schatz, Capital Projects Bookkeeper;  
Ms. Jan Bartholomew, Financial Advisor;  
Mr. Stephen Eustis, Financial Advisor.

(A visitor roster copy is on file in the official records of the District and identified as Exhibit A.)

1. Minutes of 1/8/15 Regular Meeting Approved                   Reading of the minutes of the January 8, 2015 Regular Meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the minutes for the January 8, 2015 Regular Meeting.

2. Comments from the Floor                   There were no comments.

3. Water, Sewer & Drainage Service to The Reserve at Clear Lake, Phase 1, Sections 1, 4, and 6 Only. Approved                   A request for water, sewer and drainage service to The Reserve at Clear Lake Phase 1, Sections 1, 4, and 6 only, at Clear Lake City Blvd. and El Dorado Blvd., was presented to the Board for review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit B.)

Several residents attending the meeting stated their concerns regarding a rumor that the detention requirements for this development were being reduced or changed. The Board stated that all the requirements were met in conjunction with CLCWA's current detention policy.

Thereupon, by motion duly made by Director Branch and seconded by Director Morrow, the Board voted to approve the request for water, sewer and drainage service to The Reserve at Clear Lake, with Director Savely abstaining. Motion passed with 4 "ayes" and 1 "abstention".

4. Water, Sewer & Drainage Service to Tri-Star Food Mart at 18003 El Camino Real  
Approved

A request for water, sewer and drainage service to Tri-Star Food Mart at 18003 El Camino Real was presented to the Board for review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit C.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve the request for water, sewer and drainage service to Tri-Star Food Mart.
  
5. HCFCD Interlocal Agreement  
Approved

The Harris County Flood Control District Interlocal Agreement was presented to the Board for review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit D.)

Thereupon, by motion duly made by Director Savely and seconded by Director Morrow, the Board voted unanimously to approve the HCFCD Interlocal Agreement subject to a few minor corrections being made.
  
6. Hiring Robert W. Baird & Co. as Financial Advisors  
Approved

Ms. Jan Bartholomew presented a contract to hire Robert W. Baird & Co, as financial advisors. (A copy of which is on file in the official records of the District and identified as Exhibit E.)

Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve hiring Robert W. Baird & Co. as financial advisors.
  
7. Tax Collector Report  
Received

Ms. Cumming presented a report of taxes collected and taxes outstanding as of January 31, 2015 for the Board's review. (A copy of which is on file in the official records of the District and identified as Exhibit F)
  
8. Financial Report  
Approved

The Financial Report ending September 30, 2014 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit G.)

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the Financial Report ending September 30, 2014.
  
9. Operating Disbursements Report  
Approved

The Operating Disbursements Report ending January 31, 2015 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit H.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve the Operating Disbursements Report ending January 31, 2015.
  
10. Pay Application No. 16 for Water Meter Replacement Program  
Approved

Mr. Rosenbaum presented Pay Application No. 16 for Water Meter Replacement Program for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit I.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve Pay Application No. 16 for National Metering Service, Inc. for \$546,648.91.
  
11. Review Bids for Water System Phase 7 Rehabilitation  
Approved

Mr. Rosenbaum presented bids received for Water System Phase 7 Rehabilitation for the Board's review and discussion to consider options, accept or reject the bids. (A copy of which is on file in the official records of the District and identified as Exhibit J.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve awarding the contract to low bidder, Alcott, Inc. dba TCH, with a bid of \$375,143.00 and 90 calendar days.

12. Pay Application No. 3 for Sanitary Sewer Phase 61 Rehabilitation Approved

Mr. Rosenbaum presented Pay Application No. 3 for Sanitary Sewer Phase 61 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit K.)

Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve Pay Application No. 3 for PM Construction & Rehab, LLC, for \$235,427.13.

13. Change Order No. 1 for Sanitary Sewer Phase 61 Rehabilitation Approved

Mr. Rosenbaum presented Change Order No. 1 for Sanitary Sewer Phase 61 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit L.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Change Order No. 1 for PM Construction & Rehab. LLC, for \$7,000.00, with no additional calendar days requested.

14. Pay Application No. 2 for Sanitary Sewer Phase 63 TV Inspection Approved

Mr. Rosenbaum presented Pay Application No. 2 for Sanitary Sewer Phase 63 TV Inspection for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit M.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 2 for Sewer Services of Texas, Inc., for \$42,836.08.

15. Pay Application No. 2 for Sanitary Sewer Phase 64 Manhole Rehabilitation Approved

Mr. Rosenbaum presented Pay Application No. 2 for Sanitary Sewer Phase 64 Manhole Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit N.)

Thereupon, by motion duly made by Director Savely and seconded by Director Morrow, the Board voted unanimously to approve Pay Application No. 2 for Standard Cement Materials, for \$9,962.32.

16. Change Order No. 2 for Sanitary Sewer Phase 64 Manhole Rehabilitation Approved

Mr. Rosenbaum presented Change Order No. 2 for Sanitary Sewer Phase 64 Manhole Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit O.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Change Order No. 2 for Standard Cement Materials, for \$900.00 and 6 additional calendar days requested.

17. Pay Application No. 1 for Lift Station 16 Rehabilitation Approved

Mr. Rosenbaum presented Pay Application No. 1 for Lift Station 16 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit P.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 1 for CDC Unlimited, for \$30,294.00.

18. Pay Application No. 1 for Lift Station 19 Rehabilitation Approved

Mr. Rosenbaum presented Pay Application No. 1 for Lift Station 19 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit Q.)

Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve Pay Application No. 1 for T&C Construction, Ltd., for \$99,504.00.

- 19. Review Bids for Lift Station 25 Rehabilitation  
Approved

Mr. Rosenbaum presented bids received for Lift Station 25 Rehabilitation for the Board's review and discussion to consider options, accept or reject the bids. (A copy of which is on file in the official records of the District and identified as Exhibit R.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve awarding the contract to low bidder, CDC Unlimited, with a bid of \$67,940.00 and 40 calendar days.

- 20. Review Bids for Lift Station 26 Rehabilitation  
Approved

Mr. Rosenbaum presented bids received for Lift Station 26 Rehabilitation for the Board's review and discussion to consider options, accept or reject the bids. (A copy of which is on file in the official records of the District and identified as Exhibit S.)

Thereupon, by motion duly made by Director Johnson and seconded by Director Savely, the Board voted unanimously to approve awarding the contract to low bidder, McDonald Municipal and Industrial, with a bid of \$64,000.00 and 45 calendar days.

- 21. Change Order No. 1 for Elevated Storage Tank No. 5 Recoating  
Approved

Mr. Rosenbaum presented Change Order No. 1 for Elevated Storage Tank No. 5 Recoating for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit T.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Change Order No. 1 for MK Painting, Inc., for \$4,500.00 and no additional calendar days requested.

- 22. Authorize Advertising for Bids for Storm Sewer Phase 30 Rehabilitation  
Approved

Mr. Rosenbaum requested Board approval to authorize the solicitation of bids for the Storm Sewer Phase 30 Rehabilitation. This project is included in Bond Issue #35.

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve advertising for bids for Storm Sewer Phase 30 Rehabilitation.

- 23. Engineer's Report

Mr. Rosenbaum presented a written status of projects for the Board's review and discussion. (A copy of which is on file in the official records of the District and identified as Exhibit U.)

- 24. Capital Projects Disbursements  
Approved

The Capital Projects Disbursements Report was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit V.)

Thereupon, by motion duly made by Director Branch and seconded by Director Morrow, the Board voted unanimously to approve the Capital Projects Report in the amount of \$1,092,696.01.

- 25. Attorney's Report

Mr. Schweinle reported that he has been in contact with the homeowner at Brookford and Brookgreen. The homeowner had questions regarding the lawsuit filed with Allied Foundation.

Mr. Schweinle reported that the Texas Workforce Commission is expecting the CLCWA to reimburse regarding the Barron case and wrote CLCWA a letter listing statutes it claims applies to this case. However, the TWC left off certain statutes that favored CLCWA's situation, so a rebuttal letter will be sent and the Board agreed to proceeding with a hearing request.

26. Investment Summary  
Approved

The Investment Summary ending December 31, 2014 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit **W**.)

Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve the Investment Summary ending December 31, 2014.

27. General Manager's  
Report

Mr. Rodgers reported on a leak on the 20" Hansen pipe on Clear Lake City Blvd.

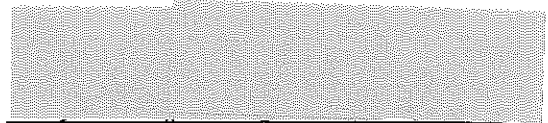
Mr. Rodgers reported to the Board about a large lot on Memory Lane that has been subdivided in to 5 new lots. The lots are within CLCWA. One lot is currently being built on and sanitary sewer main line is in the design phase.

28. Old and New Business

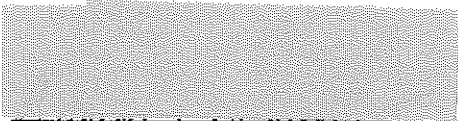
Director Branch requested Executive Session regarding a legal question.

29. Meeting Adjourned

President Yoder declared the regular meeting adjourned at 8:46 p.m.

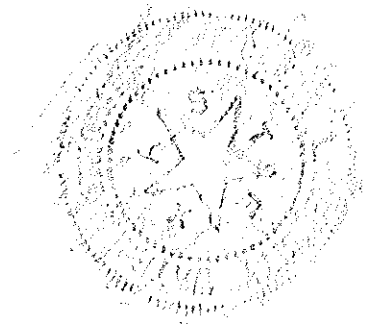


President, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY



Secretary, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)



DATE APPROVED: March 12, 2015