

## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• Fax 281/488-3400

January 7, 2013

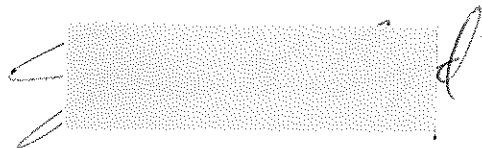
To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on January 10, 2013 for the following purposes:

1. Approve or correct minutes of the December 13, 2012 Regular Meeting;
2. Approve or correct minutes of the December 20, 2012 Special Meeting;
3. Comments from the floor (5 minute limitation);
4. Review the proposed Municipal Setting Designation Resolution and take action as necessary;
5. Consider and act upon SWA presentation;
6. Receive Tax Assessor/Collector Report ending December 31, 2012;
7. Consider and act upon Financial Report ending October 31, 2012;
8. Consider and act upon the Operating Disbursement's Report ending December 31, 2012;
9. Review and approve Pay Application No.1 for Water System Phase 1 Rehabilitation;
10. Review bids and award the construction contract for Water System Phase 5 Rehabilitation;
11. Review and approve Pay Application No.2 for the Sanitary Sewer Phase 52 Rehabilitation;
12. Review and approve Pay Application No.4 for the Sanitary Sewer Phase 53 TV Inspections;
13. Authorize the advertising for bids for the Sanitary Sewer Phase 55 Rehabilitation;
14. Review and approve Pay Application No.1 & Final for 15003 Woodhorn Sanitary Sewer Rehabilitation;
15. Review bids and award the construction contract for Storm Sewer Phase 23 Rehabilitation;
16. Authorize the solicitation/advertising of bids to test the Lift Station #4 Force Main;

17. Review and act upon the Engineer's Report and any matters pertaining to construction contracts;
18. Consider and act upon approval of the Capital Projects Disbursements;
19. Receive and act upon Attorney's Report;
20. Consider and act upon the Investment Summary ending November 30, 2012;
21. Receive General Managers Report;
22. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.

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James H. Byrd  
General Manager  
Clear Lake City Water Authority

(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**  
Board of Directors'  
Regular Meeting Minutes  
January 10, 2013

Regular Meeting

The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:03 p.m. on January 10, 2013. Roll was called of the members:

Quorum Present

Ms. Gayle I. Yoder, President;  
Mr. John Branch, Vice President;  
Mr. Robert T. Savely, Secretary;  
Mr. Vince Johnson, Director;  
Mr. Gordon Johnson, Director.

All were present.

Also present were:

James Byrd, General Manager;  
Bill Rosenbaum, Engineer;  
Bill Schweinle, Attorney;  
Curtis Rodgers, Director of Utilities;

(See visitor roster attached hereto as part of these minutes and identified as Exhibit A.)

1. Minutes of 12/13/2012  
Regular Meeting  
Approved

Reading of the minutes of the December 13, 2012 meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve the minutes for the December 13, 2012 meeting.

2. Minutes of 12/20/2012  
Special Meeting  
Approved

Reading of the minutes of the December 20, 2012 meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Savely and seconded by Director G. Johnson, the Board voted unanimously to approve the minutes for the December 20, 2012 meeting.

3. Comments from the  
Floor

CJ Farley stated he was interested in item number 4 and wants to obtain the historical testing data related to it.

4. Municipal Setting  
Designation Resolution  
for 900-910 Gemini  
Deferred

A motion was made by Director V. Johnson and seconded by Director Branch, then the Board discussed at length. Mr. Frank Clark, KBR's Environmental Consultant, answered the Board's questions. It was determined that the Board would like to see 20 years of test results and any other data accumulated. Director V. Johnson and Director G. Johnson were appointed to a committee to work with the KBR consultants. The motion was tabled for lack of approval and this item will be deferred until the appointed committee has an opportunity to review it.

5. SWA Presentation Reviewed

James Vick presented a preliminary conceptual master plan to the Board for review and comment. This plan is subject to amendment or modification at any time. The Board needs a plan in place in order to seek funding or grants in the future. Further, any improvement contemplated in the plan would be subject to obtaining the applicable governmental approval and funding. (Copy attached hereto as part of these minutes and identified as Exhibit B.)
  
6. Tax Collector Report Received

Ms. Cumming presented a report of taxes collected and taxes outstanding as of December 31, 2012 for the Board's review. (Copy attached hereto as part of these minutes and identified as Exhibit C.)
  
7. Financial Report Approved

The Financial Report ending October 31, 2012 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit S.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve the Financial Report ending October 31, 2012.
  
8. Operating Disbursements Report Approved

The Operating Disbursements Report ending December 31, 2012 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit E.)

Thereupon, by motion duly made by Director Savely and seconded by Director G. Johnson, the Board voted unanimously to approve the Operating Disbursements Report ending December 31, 2012.
  
9. Pay Application No. 1 for Water System Phase 1 Rehabilitation Approved

Mr. Rosenbaum presented Pay Application No. 1 for Water System Phase 1 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit F.)

Thereupon, by motion duly made by Director V. Johnson and seconded by Director G. Johnson the Board voted unanimously to approve Pay Application No. 1 for T Construction, LLC for \$36,974.70.
  
10. Award Construction Contract for Water System Phase 5 Rehabilitation Approved

Mr. Rosenbaum presented the bids received for Water System Phase 5 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit G.)

Thereupon, by motion duly made by Director Branch and seconded by Director V. Johnson the Board voted unanimously to approve awarding the contract to the low bidder pursuant to the Engineer's recommendation, Alcott, Inc. dba TCH, with a bid of \$72,047.00 and 45 calendar days.
  
11. Pay Application No. 2 for the Sanitary Sewer Phase 52 Rehabilitation Approved

Mr. Rosenbaum presented Pay Application No. 2 for the Sanitary Sewer Phase 52 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit H.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve Pay Application No. 2 to PM Construction & Rehab. LP for \$446,640.93.
  
12. Pay Application No. 4 for the Sanitary Sewer Phase 53 TV Inspections Approved

Mr. Rosenbaum presented Pay Application No. 4 for the Sanitary Sewer Phase 53 TV Inspections for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit I.)

Thereupon, by motion duly made by Director Savely and seconded by Director G. Johnson, the Board voted unanimously to approve Pay Application No. 4 to AAA Flexible Pipe Cleaning Co., Inc. for \$28,245.39

13. Authorize Advertising for Construction Bids for Sanitary Sewer Phase 55 Rehabilitation  
Deferred

This item was deferred.
  
14. Pay Application No. 1 & Final for 15003 Woodhorn Sanitary Sewer Rehabilitation  
Approved

Mr. Rosenbaum presented Pay Application No. 1 & Final for 15003 Woodhorn Sanitary Sewer Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit J.)

Thereupon, by motion duly made by Director Savely and seconded by Director G. Johnson, the Board voted unanimously to approve Pay Application No. 1 & Final to R.L. Utilities for \$11,550.00.
  
15. Award Construction Contract for Storm Sewer Phase 23 Rehabilitation  
Deferred

This item was deferred and will be re-advertised.
  
16. Authorize Advertising for Construction Bids for Lift Station No. 4 Force Main  
Approved

Mr. Rosenbaum requested Board approval to authorize advertising construction bids for Lift Station No. 4 Force Main to be funded through Bond Issue #31.

Thereupon, by motion duly made by Director Savely and seconded by Director V. Johnson, the Board voted unanimously to approve advertising construction bids for Lift Station No. 4 Force Main.
  
17. Engineer's Report

Mr. Rosenbaum presented a written status of projects for the Board's review and discussion. (Copy attached hereto as part of these minutes and identified as Exhibit K.)

Mr. Rosenbaum updated the Board regarding the meter replacement project. Five bid packages were sent out to known contractors and three were returned completed and met the qualifications. Public advertising will begin next week with a bid opening on February 5, 2013. Results will be available by the February 7, 2013 Board meeting.
  
18. Capital Projects Disbursements  
Approved

The Capital Projects Disbursements Report was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit L.)

Thereupon, by motion duly made by Director Branch and seconded by Director G. Johnson, the Board voted unanimously to approve the Capital Projects Report in the amount of \$683,369.71.
  
19. Attorney's Report

Mr. Schweinle requested executive session to report on potential and pending litigation and for attorney consultation pursuant to Gov't Code §551.071, consultation with an attorney.
  
20. Investment Summary  
Approved

The Investment Summary ending November 30, 2012 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit M.)

Thereupon, by motion duly made by Director Savely and seconded by Director G. Johnson the Board voted unanimously to approve the Investment Summary ending November 30, 2012.

21. General Manager's Report

Mr. Byrd reported the City of Webster is interested in 800,000 cu/yd. of dirt from CLCWA's Detention Facility for a new development.

The ground storage tank recoating contract has started at Water Plant No. 4.

Water Superintendent Eloy Balboa and Eddie Streich with Lockwood Andrews & Newnam met with Harris County at El Camino Real and Beacon Road. Harris County agreed to repair the entrance since it was the County's contractor who damaged it.

Mr. Byrd reported he has no update on the storm drain inlet issue with Houston.

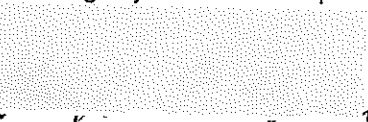
Mr. Byrd updated the Board on the NRG generator installation project. The generators are installed and working at the Wastewater Plant. However, there is a dispute between Centerpoint and NRG. Five generators need to be there but Centerpoint is only allowing four to feed back in to the power grid. Mr. Byrd told NRG when the dispute is resolved, CLCWA will start paying for the contract. The final inspection is in 2 weeks.

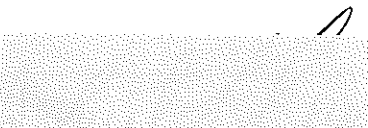
22. Old and New Business

Director Savely requested Mr. Byrd and Director Branch invite the new Houston City Council member, Dave Martin, out to look at the on-going drainage inlet issues with the City of Houston and give him a copy of the Drainage Fee Agreement.

23. Meeting Adjourned

President Yoder declared the regular meeting adjourned at 8:27 p.m.

  
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President, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

  
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Secretary, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)

DATE APPROVED: February 7, 2013

