

## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• Fax 281/488-3400

March 10, 2015

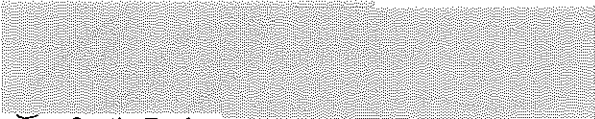
To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice of an AMENDED agenda is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on March 12, 2015 for the following purposes:

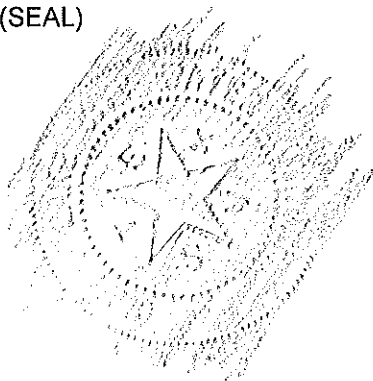
1. Approve or correct minutes of the February 10, 2015 Special Meeting;
2. Approve or correct minutes of the February 12, 2015 Regular Meeting;
3. Comments from the floor (5 minute limitation);
4. Consider and act upon opening a new bank account for WCID #161;
5. Consider and act upon opening three new bank accounts to accept credit card payments for the three districts;
6. Consider and act upon annual review of ADM-165, Investment Policy;
7. Consider approving Resolution regarding Tax Exemptions for 2015;
8. Consider approving Resolution Providing for a Penalty to Defray Cost of Collecting Delinquent Property Taxes;
9. Receive Tax Assessor/Collector Report ending February 28, 2015;
10. Consider and act upon the Operating Disbursement's Report ending February 28, 2015;
11. Review and approve Pay Application No. 17 for Water Meter Replacement Program;
12. Review and approve Pay Application No. 1 for the Recoating of Elevated Storage Tank No. 5;
13. Review bids and award the contract for the Sludge Hauling and Disposal Services at Robert T. Savely Water Reclamation Facility;
14. Review and approve Pay Application No. 4 and Final for Sanitary Sewer Phase 61 Rehabilitation;
15. Review and approve Pay Application No. 3 for Sanitary Sewer Phase 63 TV Inspection;
16. Review and approve Pay Application No. 3 for Sanitary Sewer Phase 64 Manhole Rehabilitation;

17. Authorize the advertising for construction bids for Sanitary Sewer Phase 65 Rehabilitation;
18. Review and approve Pay Application No. 2 & Final for Lift Station 16 Rehabilitation;
19. Review and approve Pay Application No. 2 for Lift Station 19 Rehabilitation;
20. Review and approve Pay Application No. 1 for Storm Sewer Phase 27 Rehabilitation;
21. Review bids and award construction contract for Storm Sewer Phase 30 Rehabilitation;
22. Review and approve Pay Application No. 1 for Ditch "N" Sedimentation Basin Rehabilitation;
23. Authorize the advertising for construction bids for Exploration Green Detention Phase 1A;
24. Review and act upon the Engineer's Report and any matters pertaining to construction contracts;
25. Consider and act upon approval of the Capital Projects Disbursements;
26. Receive and act upon Attorney's Report;
27. Consider and act upon the Investment Summary ending January 31, 2015;
28. Receive General Manager's Report;
29. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.

  
Curtis Rodgers  
Director of Utilities  
Clear Lake City Water Authority

(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**  
Board of Directors'  
Regular Meeting Minutes  
March 12, 2015

Regular Meeting                   The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:00 p.m. on March 12, 2015. Roll was called of the members:

Quorum Present                   Mrs. Gayle Yoder, President;  
Mr. John Branch, Vice-President  
Mr. Robert T. Savely, Secretary;  
Mr. Gordon Johnson, Director;  
Mr. W. Thomas Morrow, Director.

All were present except Director Branch.

Also present were:

Mr. James Byrd, General Manager  
Mr. Curtis Rodgers, Director of Utilities;  
Mr. Bill Rosenbaum, Engineer;  
Mr. William Schweinle, Attorney;  
Ms. Alice Cumming, Tax Collector and Recording Secretary.

(A visitor roster copy is on file in the official records of the District and identified as Exhibit A.)

1. Minutes of 2/10/15  
Special Meeting  
Approved                   Reading of the minutes of the February 10, 2015 Special Meeting was waived due to all Directors having received copies prior to the meeting.  
  
Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve the minutes for the February 10, 2015 Special Meeting.
  
2. Minutes of 2/12/15  
Regular Meeting  
Approved                   Reading of the minutes of the February 12, 2015 Regular Meeting was waived due to all Directors having received copies prior to the meeting.  
  
Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve the minutes for the February 12, 2015 Regular Meeting.
  
3. Comments from the  
Floor                   John Williams, Landesign Group & Landscape Architects and representing the property owners at 15206 Torry Pines (backs up to the former golf course), presented an overview of his comments/questions. He explained to the Board that a berm on the golf course extends to the back fence causing water to pond. Mr. Williams asked the Board to consider the following: 1) cut back the berm about 10 feet off the fence; and 2) possibly cut a drain swale where it would pull water away from this area and surrounding homes. (A copy of the overview of comments/questions is on file in the official records of the District and identified as Exhibit B.)  
  
Mr. Williams was told that the issue will be investigated and his suggestions will be taken into consideration.

Paul Caradec, 15210 Torry Pines (next door to 15206 Torry Pines), explained he is a relative of the owners (The Holles). He also has a problem with drainage in his backyard and has had water at least once in his house. Mr. Caradec also felt the berm was blocking the natural drain of the water.

4. New Bank Account for WCID #161  
Approved

A request by the staff was presented to the Board to consider a new Bank Account for WCID #161.

Thereupon, by motion duly made by Director Morrow and seconded by Director Savely, the Board voted unanimously to approve opening a new bank account for WCID # 161. The authorized signers will be James Byrd, Curt Rodgers, and Jennifer Morrow.
5. Three New Bank Accounts to Accept Credit Card Payments  
Approved

A request by the staff was presented to the Board to consider three new Bank Accounts to accept credit card payments for the Authority, WCID # 156, and WCID # 161.

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve opening three new bank accounts to accept credit card payments for the three districts. The authorized signers will be James Byrd, Curt Rodgers, and Jennifer Morrow.
6. Review ADM-165, Investment Policy  
Approved

A copy of Policy ADM-165 for investment was given to the Board for an annual review. (A copy of which is on file in the official records of the District and identified as Exhibit C.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve the Investment Policy ADM-165 without any changes.
7. Resolution Regarding Tax Exemptions for 2015  
Approved

A Resolution regarding Tax Exemptions for 2015 was presented to the Board for review and approval. The exempt amounts remain the same; 20% for homestead and \$80,000 of the appraised value of residence homesteads of individuals who are disabled or are 65 years of age or older. (A copy of which is on file in the official records of the District and identified as Exhibit D.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted to approve the Resolution regarding tax exemptions for 2015.
8. Resolution Providing for a Penalty to Defray Costs of Collecting Delinquent Property Taxes  
Approved

A Resolution Providing for a Penalty to Defray Costs of Collecting Delinquent Property Taxes was presented to the Board for review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit E.)

Thereupon, by motion duly made by Director Johnson and seconded by Director Morrow, the Board voted unanimously to approve the Resolution Providing for a Penalty to Defray Costs of Collecting Delinquent Property Taxes.
9. Tax Collector Report Received

Ms. Cumming presented a report of taxes collected and taxes outstanding as of February 28, 2015 for the Board's review. (A copy of which is on file in the official records of the District and identified as Exhibit F.)
10. Operating Disbursements Report  
Approved

The Operating Disbursements Report ending February 28, 2015 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit G.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve the Operating Disbursements Report ending February 28, 2015.

- 11. Pay Application No. 17 for Water Meter Replacement Program Approved

Mr. Rosenbaum presented Pay Application No. 17 for Water Meter Replacement Program for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit H.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 17 for National Metering Service, Inc. for \$722,671.33.

- 12. Pay Application No. 1 For Recoating of Elevated Storage Tank No. 5 Approved

Mr. Rosenbaum presented Pay application No. 1 for the Recoating of Elevated Storage Tank No. 5 for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit I.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay application No. 1 for the Recoating of Elevated Storage Tank No. 5 for M.K. Painting, Inc. for \$64,890.00.

- 13. Review Bids for Sludge Hauling and Disposal Services Approved

Mr. Rosenbaum presented bids received for the Sludge Hauling and Disposal Services at Robert T. Savely Water Reclamation Facility for the Board's review and discussion to consider options, accept or reject the bids. (A copy of which is on file in the official records of the District and identified as Exhibit J.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve awarding the contract to the low bidder, BFI Waste Services of Texas dba Republic Services of Texas, for a 5-year contract at \$19.00 per CY.

- 14. Pay Application No. 4 and Final for Sanitary Sewer Phase 61 Rehabilitation Approved

Mr. Rosenbaum presented Pay Application No. 4 and Final for Sanitary Sewer Phase 61 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit K.)

Thereupon, by motion duly made by Director Johnson and seconded by Director Morrow, the Board voted unanimously to approve Pay Application No. 4 for PM Construction & Rehab. LLC, for \$206,043.65.

- 15. Pay Application No. 3 for Sanitary Sewer Phase 63 TV Inspection Approved

Mr. Rosenbaum presented Pay Application No. 3 for Sanitary Sewer Phase 63 TV Inspection for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit L.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Savely, the Board voted unanimously to approve Pay Application No. 3 for Sewer Services of Texas, Inc., for \$38,705.18.

- 16. Pay Application No. 3 for Sanitary Sewer Phase 64 Manhole Rehabilitation Approved

Mr. Rosenbaum presented Pay Application No. 3 for Sanitary Sewer Phase 64 Manhole Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit M.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 3 for Standard Cement Materials, for \$31,924.35.

17. Authorize Advertising for Bids for Sanitary Sewer Phase 65 Rehabilitation  
Approved
- Mr. Rosenbaum requested Board approval to authorize the solicitation of bids for the Sanitary Sewer Phase 65 Rehabilitation. This project is included in Bond Issue #35.
- Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve advertising for bids for Sanitary Sewer Phase 65 Rehabilitation..
18. Pay Application No. 2 & Final for Lift Station 16 Rehabilitation  
Approved
- Mr. Rosenbaum presented Pay Application No. 2 & Final for Lift Station 16 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit N.)
- Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 2 & Final for CDC Unlimited, for \$18,666.00.
19. Pay Application No. 2 for Lift Station 19 Rehabilitation  
Approved
- Mr. Rosenbaum presented Pay Application No. 2 for Lift Station 19 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit O.)
- Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 2 for T&C Construction, Ltd., for \$131,983.53.
20. Pay Application No. 1 for Storm Sewer Phase 27 Rehabilitation  
Approved
- Mr. Rosenbaum presented Pay Application No. 1 for Storm Sewer Phase 27 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit P.)
- Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 1 for R.L. Utilities, Inc. for \$69,178.50.
21. Review Bids for Storm Sewer Phase 30 Rehabilitation  
Approved
- Mr. Rosenbaum presented bids received for Storm Sewer Phase 30 Rehabilitation for the Board's review and discussion to consider options, accept or reject the bids. (A copy of which is on file in the official records of the District and identified as Exhibit Q.)
- Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve awarding the contract to the low bidder, Standard Cement Materials, with a bid of \$190,363.00 and 90 calendar days. The source of funds is the TCEQ Series 2013 Bond Issue No. 35.
22. Pay Application No. 1 for Ditch "N" Sedimentation Basin Rehabilitation  
Approved
- Mr. Rosenbaum presented Pay application No. 1 for Ditch "N" Sedimentation Basin Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit R.)
- Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 1 for Rally Construction, Inc. for \$56,128.50.
23. Authorize Advertising for Construction Bids for Exploration Green Detention Phase 1A  
Approved
- Mr. Rosenbaum requested Board approval to authorize the solicitation of bids for the Exploration Green Detention Phase 1A.
- Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve advertising for bids for the Exploration Green Detention Phase 1A.
24. Engineer's Report
- Mr. Rosenbaum presented a written status of projects for the Board's review and discussion. (A copy of which is on file in the official records of the District and identified as Exhibit S.)

25. Capital Projects Disbursements Approved

The Capital Projects Disbursements Report was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit T.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve the Capital Projects Report in the amount of \$1,519,833.91.

26. Attorney's Report

Mr. Schweinle reported that a date and time for a Rule 13 hearing opposing the reimbursement on the Barron case has not been set by the Texas Workforce Commission.

Mr. Schweinle reported receiving from Dick Gregg two property owners' requests for dis-annexation that would come under H.B.1324.

27. Investment Summary Approved

The Investment Summary ending January 31, 2015 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit U.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve the Investment Summary ending January 31, 2015.

28. General Manager's Report

Mr. Byrd reported that Trendmaker has started setting meters in the approved sections in The Reserve at Clear Lake.

Mr. Byrd reported the rain gauge at several lift stations registered with 4-inches of rain last week.

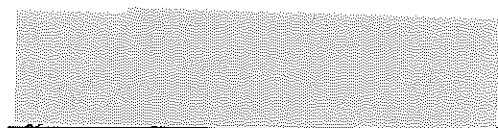
Mr. Byrd reported that 1<sup>st</sup> Billing is working with AVR and CLCWA Staff to implement payment by credit cards. The charge to the customer will be 2.9%.

29. Old and New Business

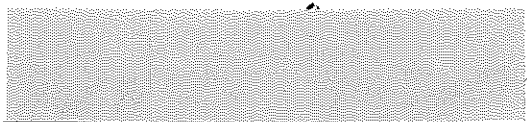
Director Morrow requested an Executive Session.

30. Meeting Adjourned

President Yoder declared the regular meeting adjourned at 7:45 p.m.

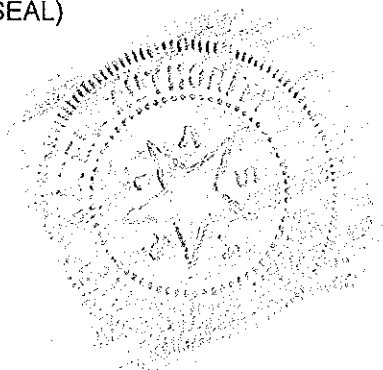


President, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY



Secretary, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)



DATE APPROVED: April 9, 2015