

CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164
• Fax 281/488-3400

November 11, 2013

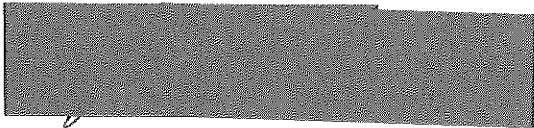
To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on November 14, 2013 for the following purposes:

1. Approve or correct minutes of the October 10, 2013 Regular Meeting;
2. Comments from the floor (5 minute limitation);
3. Consider selecting Underwriter for proposed Refunding Bonds;
4. Consider approving Preliminary Official Statement and authorize distribution thereof relating to proposed Refunding Bonds;
5. Discuss and act upon the Pasadena Water Supply Contract (El Carey);
6. Discuss and act upon the Pasadena Waste Disposal Contract (El Carey);
7. Receive Tax Assessor/Collector Report ending October 31, 2013;
8. Consider and act upon the Operating Disbursement's Report ending October 31, 2013;
9. Review and approve Pay Application No. 2 for Water Meter Replacement Program;
10. Review and approve Pay Application No. 6 & Final for Sanitary Sewer Phase 54 Rehabilitation;
11. Review and approve Pay Application No. 5 for Sanitary Sewer Phase 55 Rehabilitation;
12. Authorize the advertising for construction bids for Sanitary Sewer Phase 57 Rehabilitation;
13. Review bids and award the construction contract for Sanitary Sewer Phase 59 Manhole Rehabilitation;
14. Review and approve Pay Application No. 2 & Final for Lift Station No. 27 Rehabilitation;
15. Review bids and award the construction contract for Storm Sewer Phase 24 Rehabilitation;
16. Resolution authorizing emergency repairs to a manhole at the Robert T. Savely Water Reclamation Facility;
17. Review and act upon the Engineer's Report and any matters pertaining to construction contracts;

18. Consider and act upon approval of the Capital Projects Disbursements;
19. Receive and act upon Attorney's Report;
20. Consider and act upon the Investment Summary ending September 30, 2013;
21. Receive General Manager's Report;
22. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.



James H. Byrd
General Manager
Clear Lake City Water Authority

(SEAL)



CLEAR LAKE CITY WATER AUTHORITY

Board of Directors'
Regular Meeting Minutes
November 14, 2013

Regular Meeting The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:00 p.m. on November 14, 2013. Roll was called of the members:

Quorum Present Mrs. Gayle Yoder, President;
Mr. John Branch, Vice President;
Mr. Robert T. Savely, Secretary;
Mr. Vince Johnson, Director;
Mr. Gordon Johnson, Director.

All members were present.

Also present were:

Mr. Curtis Rodgers, Director of Utilities;
Mr. Eddie Streich, Engineer;
Mr. William Schweinle, Attorney;
Mr. Stephen Eustis, Financial Consultant;
Ms. Julianne Kugle, Bond Attorney.

(See visitor roster attached hereto as part of these minutes and identified as Exhibit A.)

1. Minutes of 10/10/2013 Regular Meeting, **Approved** Reading of the minutes of the October 10, 2013 meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Branch and seconded by Director G. Johnson, the Board voted unanimously to approve the minutes for the October 10, 2013 meeting.

2. Comments from the Floor None.

3. Selecting Underwriter For Proposed Refunding Bonds and Appoint Delegation of Authority, **Approved** Mr. Stephen Eustis with RBC Capital Markets presented and discussed the potential refunding portions of Series 1997, 2006, and 2006 Refunding Bonds. Mr. Eustis recommended Samco Capital Markets Inc. as the Underwriter and the appointment of Delegation of Authority.

Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to appoint Samco Capital Markets Inc. as the Underwriter for the proposed Refunding Bonds and to approve a Resolution Delegating Authority and approving parameters for the sale of such Refunding Bonds. Such resolution delegated authority to execute the bond sale documents to James Byrd, General Manager and President Yoder as the alternate and require a minimum 3 percent net effective interest rate savings.

4. Preliminary Official Statement and Authorize Distribution thereof relating to Proposed Refunding Mr. Stephen Eustis reviewed the Preliminary Official Statement for the \$5,915,000 Refunding Bonds, Series 2014.

Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve the Preliminary Official Statement

- Bonds, Approved for the \$5,915,000 Refunding Bonds, Series 2014 and authorized distribution thereof.
5. Pasadena Water Supply Contract (El Carey), Deferred This item was deferred.
6. Pasadena Waste Disposal Contract (El Carey), Deferred This item was deferred.
7. Tax Assessor-Collector Report, Received Ms. Cumming presented a report of taxes collected and taxes outstanding as of October 31, 2013 for the Board's review. (Copy attached hereto as part of these minutes and identified as Exhibit B.)
8. Operating Disbursement's Report, Approved The Operating Disbursements Report ending October 31, 2013 was presented for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit C.)
- Thereupon, by motion duly made by Director Branch and seconded by Director G. Johnson, the Board voted unanimously to approve the Operating Disbursements Report ending October 31, 2013.
9. Pay Application No. 2 for Water Meter Replacement Program, Approved Mr. Streich presented Pay Application No. 2 for Water Meter Replacement Program for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit D.)
- Thereupon, by motion duly made by Director V. Johnson and seconded by Director Branch, the Board voted unanimously to approve Pay Application No. 2 for National Metering Services, Inc. for \$183,198.80.
10. Pay Application No. 6 & Final for Sanitary Sewer Phase 54 Rehabilitation, Approved Mr. Streich presented Pay Application No. 6 & Final for Sanitary Sewer Phase 54 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit E.)
- Thereupon, by motion duly made by Director Savely and seconded by Director G. Johnson, the Board voted unanimously to approve Pay Application No. 6 & Final for CDC Unlimited, LLC for \$13,969.00
11. Pay Application No. 5 for Sanitary Sewer Phase 55 Rehabilitation, Approved Mr. Streich presented Pay Application No. 5 for Sanitary Sewer Phase 55 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit F.)
- Thereupon, by motion duly made by Director Savely and seconded by Director G. Johnson, the Board voted unanimously to approve Pay Application No. 5 for PM Construction & Rehab, LLC for \$48,128.31.
12. Authorize Advertising for Construction bids for Sanitary Sewer Phase 57 Rehabilitation, Approved Mr. Streich requested the Board's approval to authorize advertising for construction bids for Sanitary Sewer Phase 57 Rehabilitation.
- Thereupon, by motion duly made by Director Savely and seconded by Director G. Johnson, the Board voted unanimously to approve advertising for construction bids for Sanitary Sewer Phase 57 Rehabilitation.

13. Review Bids for the Construction Contract for Sanitary Sewer Phase 59 Manhole Rehabilitation,
Approved
- Mr. Streich presented bids received for Sanitary Sewer Phase 59 Manhole Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit G.)
- Thereupon, by motion duly made by Director Savely and seconded by Director G. Johnson, the Board voted unanimously to approve awarding the contract to the low bidder based on the Engineer's recommendation, Standard Cement Materials, Inc. with a bid of \$167,803.00 and 100 calendar days. The source of funds is the TCEQ Series 2012 Bond Issue No. 33.
14. Pay Application No. 2 & Final for Lift Station No. 27 Rehabilitation,
Approved
- Mr. Streich presented Pay application No. 2 & Final for Lift Station No. 27 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit H.)
- Thereupon, by motion duly made by Director Savely and seconded by Director G. Johnson, the Board voted unanimously to approve Pay Application No. 2 & Final for Tartob Commercial Services, LLC for \$68,490.25.
15. Review Bids for Storm Sewer Phase 24 Rehabilitation,
Deferred
- Mr. Streich presented bids received for Storm Sewer Phase 24 Rehabilitation for the Board's review and discussion to consider options, accept or reject the bids. (Copy attached hereto as part of these minutes and identified as Exhibit I.)
- Thereupon, by motion duly made by Director Savely and seconded by V. Johnson, the Board voted unanimously to defer this item.
16. Resolution Authorizing Emergency Repairs to a Manhole,
Approved
- A Resolution authorizing emergency repairs to a manhole at the Robert T. Savely Water Reclamation Facility was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit J.)
- Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve the Resolution authorizing emergency repairs to a manhole at the Robert T. Savely Water Reclamation Facility.
17. Engineer's Report
- Mr. Streich presented a written status of projects for the Board's review and discussion. (Copy attached hereto as part of these minutes and identified as Exhibit K.)
18. Capital Projects Disbursements,
Approved
- The Capital Projects Disbursements Report was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit L.)
- Thereupon, by motion duly made by Director Savely and seconded by Director G. Johnson, the Board voted unanimously to approve the Capital Projects Report in the amount of \$273,955.83.
19. Attorney's Report
- Mr. Schweinle reported the Texas Workforce Commission is seeking reimbursement from CLCWA on a case involving a terminated employee. He is recommending not to pay at this time.
20. Investment Summary,
Approved
- The Investment Summary ending September 30, 2013 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit M.)
- Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve the Investment Summary ending September 30, 2013.

21. General Manager's Report

In the absence of Mr. James Byrd, Mr. Curtis Rodgers, Director of Utilities, gave the General Manager's Report.

Mr. Rodgers reported on the repairs to the 42" water line on Hwy 3.

Mr. Rodgers reported on the letter received from Harris County Public Health & Environmental Services notifying that all entities providing water service are required to review their water conservation plan or drought contingency plan at this time.

Mr. Rodgers updated the Board regarding the ongoing issues with National Metering Service (NMS) and the change order submitted for additional charges.

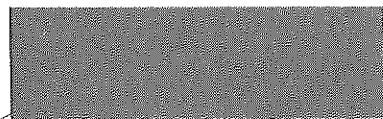
Mr. Rogers gave an update on the overgrown detention pond for ClearPoint Crossing.

22. Old and New Business

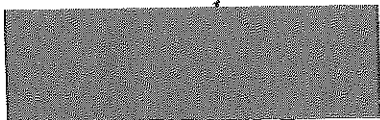
Director V. Johnson reported receiving a call from Mr. Ellor, South Taylor Lake Village Corporation regarding problems they are having on Beacon Hill.

23. Meeting Adjourned

President Yoder declared the regular meeting adjourned at 9:00 p.m.



President Board of Directors
CLEAR LAKE CITY WATER AUTHORITY



Secretary, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)

DATE APPROVED: December 12, 2013

