

# CLEAR LAKE CITY WATER AUTHORITY

## AGREEMENT FOR ELECTRONIC DELIVERY OF TAX BILLS

This agreement is to provide for electronic delivery of tax bills pursuant to Tax Code §31.01. The agreement only applies to the individual or entity that is entitled to receive a tax bill under Tax Code §31.01. Before executing this agreement, all applicable laws and rules must be reviewed carefully, including Tax Code §31.01. If answers to questions are needed, legal advice from an attorney should be sought.

NOTE: Any information provided in this agreement is a public record subject to disclosure. To the extent that any information in this agreement might otherwise be confidential pursuant to law, such confidentiality is waived. By signing this agreement, you affirmatively consent to the release of all information provided in this agreement.

**Name and mailing address of individual or entity entitled to receive a tax bill pursuant to Tax Code §31.01 and requesting electronic delivery of the tax bill:**

\_\_\_\_\_

Name

\_\_\_\_\_

Telephone Number (include area code)

\_\_\_\_\_

Mailing Address

\_\_\_\_\_

City, State, ZIP Code

**Property for which tax bills are to be delivered pursuant to this agreement:**

\_\_\_\_\_

Physical Address of the Property

\_\_\_\_\_

City, State, ZIP Code

\_\_\_\_\_

Legal Description

\_\_\_\_\_

Account Number

\_\_\_\_\_

HCAD NUMBER

E-mail Address to Which Tax Bills are to be Delivered: \_\_\_\_\_

NOTICE: THIS AGREEMENT REMAINS IN EFFECT FOR ALL SUBSEQUENT TAX BILLS PURSUANT TO TAX CODE §31.01 UNTIL THE EARLIER OF THE FOLLOWING: (1) YOU ARE NO LONGER ENTITLED TO RECEIVE A TAX BILL UNDER TAX CODE §31.01 (FOR EXAMPLE, THE PROPERTY IS LISTED IN ANOTHER PERSON'S NAME DUE TO THE SALE OF THE PROPERTY); OR (2) THE AGREEMENT IS REVOKED BY AN AUTHORIZED INDIVIDUAL IN A WRITTEN REVOCATION FILED WITH THE ASSESSOR.

EXCEPT AS OTHERWISE PROVIDED BY LAW, FAILURE TO SEND OR RECEIVE A TAX BILL REQUIRED BY TAX CODE §31.01, INCLUDING ANY TAX BILL TO BE DELIVERED BY ELECTRONIC MEANS PURSUANT TO THIS AGREEMENT, DOES NOT AFFECT THE VALIDITY OF THE TAX, PENALTY, OR INTEREST, THE DUE DATE, THE EXISTENCE OF A TAX LIEN, OR ANY PROCEDURE INSTITUTED TO COLLECT A TAX.

**THIS AGREEMENT IS NOT EFFECTIVE UNLESS AND UNTIL IT IS SIGNED BY BOTH THE ASSESSOR AND THE INDIVIDUAL OR ENTITY ENTITLED TO RECEIVE A TAX BILL UNDER TAX CODE §31.01.**

**sign  
here**

\_\_\_\_\_  
Signature of Individual or Entity Entitled to Receive Tax Bills Pursuant to Tax Code §31.01\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Individual or Entity Entitled to Receive Tax Bills Pursuant to Tax Code §31.01\*

\_\_\_\_\_  
Title

**sign  
here**

\_\_\_\_\_  
Signature of Assessor or Assessor's Designated Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Assessor or Assessor's Designated Representative

\_\_\_\_\_  
Title

\* This form must be signed by the individual or entity entitled to receive a tax bill pursuant to Tax Code §31.01. If it is an entity that is entitled to receive a tax bill pursuant to Tax Code §31.01, the agreement must be signed by an individual who has authority to enter into this agreement on behalf of the entity. A person who signs this agreement on behalf of an entity affirmatively represents that he or she has authority to enter into this agreement on behalf of the entity.

**If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code.**

**I also understand by entering into this agreement that the assessor who delivers a tax bill electronically is not required to mail the same bill under Subsection (a) of §31.01.**